



Cuesta College

Federation of Teachers

LOCAL 4909

STRENGTH THROUGH UNITY

Duties of the Vice-President

II.b. The Vice-President shall assume the responsibilities of the President if the presidency is vacant or if the President is unable to attend meetings or represent the CCFT. The Vice-President is responsible for maintaining the membership and for heading membership drives. The Vice President shall assume other responsibilities as the President or Executive Board may require.

The following is a more comprehensive (although not exhaustive) list of the Vice-President's current responsibilities:

- To develop and maintain a vigorous ongoing membership recruiting effort
- To implement programs and distribute information that will strengthen and train CCFT representatives on various campus committees)
- To develop and conduct training workshops, information meetings, and programs for membership (including faculty orientation, new member orientation, and CCFT representative training)
- To attend regional and state conferences and meetings
- To serve as a CCFT representative (and/or chair) on a variety of campus and internal committees such as administrator hiring committees, District Calendar, and College Workload
- To create an informative newsletter for the members
- To function as an information resource on CFT/AFT benefits