



Executive Board Meeting  
Thursday, March 18, 2010, 2:20 – 4:00 p.m.  
Room 3219, Cuesta College

### **Approved Minutes**

*Present:* Kevin Bontenbal, Marilynne Cleaves, Peet Cocke, Mike Holmes, Victor Krulikowski, Steve Leone, Allison Merzon, Tony Rector-Cavagnaro, Mark Tomes

*Absent:* June Beck

The meeting was called to order at 2:28 p.m. by Merzon.

#### **1. Approval of Minutes**

A motion was made (Rector–Cavagnaro/Holmes) to approve the draft February 18, 2010 EB meeting minutes. The motion passed unanimously.

#### **2. Senate Report**

(Moved to later in the meeting.)

#### **3. SLO's Principle Statement**

(Moved to later in the meeting.)

#### **4. Summer School Resolution**

A draft resolution urging the Cuesta College Board of Trustees to re–instate the summer 2010 session was discussed. CCCUE has endorsed the most recent draft, and Merzon has discussed it with the Associated Students and the Senate Council. Both of the latter were enthusiastic about supporting it. A motion was made (Bontenbal/Cocke) to approve sending the draft resolution, with slight revisions, to the CCFT Council of Representatives, the Senate Council, and the ASCC. It passed unanimously. There was discussion about whether to pay for a newspaper advertisement to publish the resolution. It was decided to try to get it published as an editorial in the Tribune first.

Merzon reported that the district would gain about \$235,000 for a 200 FTES summer session. She also stated that as of July 1, 2010 all 2009–2010 administrator, manager, and classified pay cuts and furlough days will be reinstated.

#### **5. Budget Info**

Merzon reported that Toni Sommer, VP for Administrative Services, reported at a recent Planning/Budget Committee meeting that Cuesta would have a deficit next year, even though she later stated that the district is scheduled to have about a \$1.5 million carryover this year and will not have a deficit next year. The discrepancy results from Sommer's reporting different pots of money in different places in the Cuesta budget (or not reporting certain income in the budget at all).

#### **6. Personnel**

Various confidential issues were discussed, including a split mileage issue, the district's unilateral imposition of a 15–week calendar (which is subject to bargaining and is being contested by CCFT), a harassment complaint, a leave and loading issue, and an academic freedom issue.

## **(2). Senate Report**

Leone reported that the draft Program Revitalization and Discontinuance Policy will go to the Shared Governance Committee and then back to the Senate Council for approval. Also, the Senate has created an official CCFT representative position on the Student Learning Outcomes Assessment Committee. That committee meets intermittently on some Fridays from 1:00–2:30 p.m. Leone also thanked CCFT for incorporating the Senate's feedback on the summer school resolution.

Leone stated that a division's assessment tools do not need to be included in the IPPR; however, the plans for improvement do need to be included (without the actual data). He will send an announcement to all faculty clarifying these issues. Finally, the SLOA goals will be shared with the Senate Council.

## **(3). SLOs Principle Statement**

A discussion was held about student learning outcomes (SLOs), their implementation, and a statement of principles regarding such. SLOs are both accreditation (Senate) and workload (union) issues. The Cuesta College administration has not always followed proper process, been accurate, or provided adequate training in the SLOs implementation. One dean declared (erroneously) that course level outcomes must be tied to funding allocations. It was noted that if any faculty perceives a workload or implementation problem, they should contact CCFT. These and other issues will be included in a Statement of Principles regarding the SLOs.

## **7. Negotiation Issues**

The EB discussed the pros and cons of mutually appointing a fact-finding chair with the district or allowing PERB to appoint a chair. The latter method is less expensive but could result in someone being appointed with less acumen or motivation than CCFT would want.

The Cuesta President's Cabinet will vote on a retirement incentive (PARS) program at its March 29 meeting. Merzon reported that an independent consultant found that the district could save \$500,000 over the course of a few years if even only 10 faculty members opt into the program, even at replacement with full-time faculty. The more faculty that opt in, the greater the savings to the district. Only full-time faculty can be eligible for the program.

## **8. Secretary's Report**

Tomes reported that the announcement for nominations for CCFT President and Secretary has been mailed to all union members' last known home address. Nominations will be due on Friday, April 16, and the election will be held on May 7. Both Merzon and Tomes stated that they will run for their respective positions.

## **9. Treasurer's Report/Mid-Year Budget**

There is \$5534.94 in the CCFT treasury, with no outstanding invoices to pay (as of this date; new bills are always coming in). Payroll Office staff have stated that the dues re-structuring will be implemented in the March 31, 2010 payroll. The COPE fund has \$4413.19 in it, with \$1210 of that allocated to the Board of Trustees election fund.

Tomes presented the annotated mid-year budget. He stated that he strived for accuracy in projecting income and expenses. Release time figures have been updated and actually show a savings for this fiscal year. A motion was made (Merzon/Tomes) to approve the budget. EB members discussed aspects of the budget; it decided to keep the web site line item as presented. The motion to approve the mid-year budget was approved unanimously.

## **10. Web Page**

(See above.)

## **11. Committee Reports**

*Part-Time Faculty Committee* – No report.

*COPE* – After discussion, there was a motion (Merzon/Bontenbal) to nominate to the Council of Representatives Debra Stakes as COPE Chair. Although her schedule prevents her from attending EB and Council meetings for the remainder of this semester, she has already rearranged her Fall 2010 schedule to be able to attend the meetings then. The motion was passed unanimously.

*Communications* – No report.

## **12. Membership Meeting**

The membership meeting was changed to Tuesday, April 13, from 3:00 – 5:00 p.m. in Room 5401 (the Student Conference Center). Agenda items include budget cuts and proposals, electronic surveillance, summer session, student learning outcomes, the South County Center calendar, and more.

## **13. Other**

*CFT Convention* – The convention will be held this coming weekend. No members other than Merzon expressed the desire or ability to attend, and Merzon might not be able to make it due to a family issue that just now came up.

The meeting was adjourned at 4:40 p.m.

Respectfully submitted by Mark Tomes, Secretary-Treasurer.

Next EB meeting: Thursday, April 8, 2010, 2:20 p.m. – 4:00 p.m.

Next Council of Representatives meeting: Thursday, March 25, 2010, 3:00 – 4:30 p.m.