



Executive Board Meeting
Thursday, April 1, 2010, 2:20 – 4:00 p.m.
Room 3219, Cuesta College

Approved Minutes

Present: June Beck, Kevin Bontenbal, Marilynne Cleaves, Peet Cocke, Mike Holmes, Steve Leone, Allison Merzon, Tony Rector-Cavagnaro, Mark Tomes

Absent: Victor Krulikowski

The meeting was called to order at about 2:30 p.m. by Merzon.

1. Approval of Minutes

A motion was made (Beck/Merzon) to approve the draft March 18, 2010 EB meeting minutes. The motion passed unanimously.

2. SLO's Principle Statement

Merzon reported that she hopes to get the Student Learning Outcome Principles Statement to the Council of Representatives by April 22, 2010 and signed by the Senate, CCFT, and the administration by the end of the academic year.

3. Senate Report

Leone reported that the Senate and CCFT are working together on a principles statement for the Student Learning Outcomes and Assessment process (see above) and on the Institutional Assessment Plan. The latter will include definitions, a calendar and timeline, recommendations for data locations, and more. The goal is to "launch" it next year.

Also, the Senate Class Caps Task Force has recommended that faculty members look at what their course enrollment maximums are in the course outline record (COR). The task force has developed a process for changing the caps, as well as criteria for when a faculty member wants to lower the caps. He noted that if the chair and dean disapprove of lowering the class caps (so that the request cannot go to the Curriculum Committee), the instructor can bring it up with CCFT.

Leone reported that the statewide Senate Plenary has recommended a resolution for a vote of no confidence in the Accrediting Commission for Community and Junior Colleges – Western Division (ACCJC). The resolution will be sent to the Department of Education and the President of the United States. Leone will forward a copy to all Cuesta College faculty members. He noted that between 2003 and 2008, 112 colleges were sanctioned by the ACCJC Western Division, compared to 14 for all other colleges in all other ACCJC divisions in the country.

4. Summer School Resolution

The resolution urging the administration and Board of Trustees (BOT) to re-instate a "moderate" level summer session has been signed by all parties but CCCUE, and that is expected soon. It will be forwarded to Gil Stork. Merzon is working to get it on the April 14 BOT agenda. The resolution will be sent to all faculty members when it is signed by all constituent groups. Merzon noted that many Council of Reps members were uncomfortable putting the resolution in the newspaper at this time.

5. Budget Info

Merzon reported that financial documents from Cuesta College shows a very large COPS loan payment due in 2017-18. She noted that the deficit that Cuesta feels is partially from the state budget but is also locally-produced.

Toni Sommer reported at a Planning and Budget meeting that Cuesta is projected to have a deficit in 2010-2011, but after questioning by Merzon, Sommer admitted that she had not included a \$1,000,000 carryover from 2009-2010. The carryover eliminates the deficit. Other discrepancies in Sommer's draft budget and financial projections include a doubling of the BOT elections budget and a doubling of the 7000's category (which might partially be accounted for by change orders for the new theater complex). The savings from summer school closure has been difficult to determine, including in which fiscal year Cuesta will realize which part of the summer school savings. One financial document shows an "academic overage" of about \$770,000 (unplanned courses). Also, Merzon found out that part-time faculty salaries have been cut by over \$600,000 from the Fall 09 to Spring 10 semesters.

All administrative, confidential, and classified salary cuts and furloughs have been rescinded in the 2010-2011 Cuesta College draft budget.

6. Personnel

Various confidential issues were discussed, including the South County Center Fall 2010 calendar, a split mileage issue, and an issue regarding long-term substitute assignments. CCFT is still waiting to hear from PERB regarding its ruling on the in-house complaint.

7. Negotiations

Merzon has met with the new interim Human Resources and has another meeting planned. They will be discussing the fact-finding panel and other issues.

Other confidential issues were discussed, including aspects of the part-time faculty bumping rights MOU. A motion was made (Merzon/Tomes) to demand to bargain the effects of part-time faculty participation in developing student learning outcomes. The motion passed with a majority of members approving; Cocke dissented.

Dr. Stork's Cabinet has voted to postpone implementing the Retirement Incentive Program (RIP), saying that at least one dean thought that staffing the courses for next year would be too difficult. The RIP was estimated by a third-party consultant to save the district a minimum of \$500,000 the first year it was implemented and over \$1,000,000 in its first three years.

8-9. Secretary-Treasurer's Report

Tomes reported that the CCFT treasury has \$3983.02, although he has the March 31, 2010 dues check to deposit. The COPE fund has \$4413.19 in it.

It appears that the dues restructuring has generated about \$4000 more than last month's dues. Much of this came from assessing dues/fees on the fringe payment. No one thought of fringe as income to be assessed, so it did not come up as one of the items that the dues re-structuring would affect. Tomes noted that the district has been considering the fringe payment as salary for over 8 years. Tomes will work with the Payroll Office staff to see how to exclude fringe for the CCFT dues/fees assessment. The EB discussed what to say in a letter to the faculty explaining the fringe/dues situation. Tomes will draft a letter and send it to the EB for finalization.

Merzon requested that CCFT purchase an annual subscription to the California Public Employment Relations journal, a highly-respected update of PERB and other case law outcomes. The annual cost is \$215. A motion was made (Tomes/Cocke) to approve the purchase; it passed unanimously.

10. Committee Reports

Part-Time Faculty Committee – Cleeves reported that she cancelled a Part-Time Faculty Committee meeting when only one faculty member confirmed their intention to attend. EB members folded letters and AFT mailings, stuffed them in envelopes, and put division labels on

the envelopes for mailing. Issues of interest to the part-time faculty, including work on student learning outcomes, long-term substitutes, unemployment benefits, and details on the upcoming CCFT membership meeting, are addressed in the letter going out to part-time faculty members.

COPE – The Council of Representatives has approved the nomination of Debra Stakes as COPE Chair. She will receive half the semesterly stipend for her work.

Communications – No report.

11. Membership Meeting

An agenda for the Tuesday, April 13 membership meeting will go out on Monday, April 12. The meeting will be held from 3:30 – 5:00 p.m. in Room 5401 (the Student Conference Center).

13. Other

Merzon will send out a *State of the Union* letter soon. It will include links to the resolutions approved at last week's CFT Convention (which she attended). One such resolution was to limit a full-time faculty member's overload to .8 FTEF.

The meeting was adjourned at 4:35 p.m.

Respectfully submitted by Mark Tomes, Secretary-Treasurer.

Next EB meeting: Thursday, April 15, 2010, 2:20 p.m. – 4:00 p.m.

Next Council of Representatives meeting: Thursday, April 22, 2010, 3:00 – 5:00 p.m.