



Executive Board Meeting  
Thursday, February 4, 2010, 2:30 – 4:00 p.m.  
Room 7132, Cuesta College

### **Approved Minutes**

*Present:* June Beck, Kevin Bontenbal, Marilynne Cleaves, Peet Cocke, Mike Holmes, Steve Leone, Tony Rector-Cavagnaro, Mark Tomes

*Absent:* Victor Krulikowski, Allison Merzon, Michael Masterson

The meeting was called to order at 2:35 p.m. by Cocke.

#### **1. Approval of Minutes**

A motion was made (Rector-Cavagnaro/Holmes) to approve the draft January 21, 2009 EB meeting minutes. The motion passed unanimously.

#### **2. Negotiations**

No report.

#### **3. Personnel Issues**

No report.

#### **4. Secretary's Report**

Tomes reported that the Election Committee mailed the Constitution and Bylaws amendments ballots today, one day ahead of schedule. They will be due at the previously-scheduled time of Friday, February 19, 2010, 9:00 a.m. The ballot boxes are located in the SLO and North County campuses Public Safety offices.

#### **5. Treasurer's Report**

The CCFT treasury holds \$2454.55 in it. We currently have an outstanding invoice from Cuesta College for about \$14,000 (for leave time). The AFT per capita dues bill is usually about \$12,000, so Tomes will have to wait a month or two to build up a reserve to pay one or the other bill.

The COPE treasury has \$3791.19 in it.

#### **6. Golden Handshake**

The EB members discussed the golden handshake survey results. There were questions regarding the cumulative savings column, as it did not seem to reflect some of the costs to implement the program. Also, a golden handshake program is usually only a savings to the district for about 8 – 10 years.

Other negotiable aspects of the program were discussed. It was noted that part-time faculty members would not be eligible for the program.

A motion was made (Bontenbal/Tomes) to pursue a golden handshake program with the district. It passed unanimously.

## 7. Committee Reports

*Part-Time Faculty Committee* – Cleeves reported that the California Federation of Teachers has requested a copy of the part-time bumping rights MOU that CCFT negotiated with the district; they are interested in writing an article about it in their newsletter.

*Communications* – Beck reported that the blog site required technology expertise that she did not have. Also, newsletter articles are due by February 17. It was confirmed to print a 4-page (two pages front-to-back) grayscale newsletter to deliver to all members.

*COPE* – EB members were unsure of Masterson's status as COPE Chair, as he has not attended any of the Council or EB meetings since he was appointed to the position at the beginning of the semester.

## 8. Senate Report

Leone reported that Cuesta has received the accreditation agency's (ACCJC) follow-up response and has placed Cuesta College on Probation status (a step worse than the previous status of Warning). This is one step away from Show Cause status, which leads to dis-accreditation. He noted that the issue of student learning outcomes in faculty evaluations were not part of the probation. Five of the recommendations in the ACCJC should be satisfied by the end of the year. A response to the ACCJC report is due by October 15, 2010. Leone also noted that the faculty members who are chairing the recommendation committees of the Accreditation Report have been working very hard and putting in a lot of time; they deserve a stipend.

The Strategic Plan Committee will decide on a consultant for that task on Monday. Two consultants are being considered, one that appears to be more faculty-oriented and one that seems to be more administration-oriented.

Leone reported that the Academic Senate Council is seeking for feedback on its draft Program Revitalization, Suspension, and Discontinuance Policy. Part of their goal is to have the policy be integrated with the Comprehensive Program Planning Review document; a checkbox could be added to the latter if a program is being considered for discontinuance or suspension. The Senate Council would like to approve a policy by the end of February 2010. He noted that sports programs, performing arts productions, etc., are not programs, per se, according to the proposed policy; they do not end in a terminal degree and are not a discipline, but that there is interest in developing a similar policy for these activities.

The Senate/Union Joint InterCouncil met and discussed a process for including class caps in course outlines.

There have been reports of instances of some faculty members on the Institutional Tenure Review Committee and Equivalency committees being contacted by other faculty members and being "bullied" into making certain decisions.

Linda Harris has completed some training on IPPR implementation and will serve as a faculty resource for completing that planning document. She serves as co-chair of an IPPR committee with Sandee McLaughlin.

In response to a question, Leone noted that there are at least three committees on campus that deal with distance education courses, so there is a need to aggregate them to help standardize distance education policies. It will be helpful to have a distance education Instruction Designer, as recommended by the Distance Education Committee. He noted that students need assistance in how to take distance education courses, as well.

The first Summit meeting with Gil Stork, the new Cuesta College President, went well. For the first time, a Cuesta College president brought items to the meeting for discussion.

A discussion of Cuesta email revealed that many faculty members are having difficulties with Citrix. It is becoming more difficult to work from home as a result.

A draft Board of Trustees policy was withdrawn from the board agenda packet by Dr. Stork after it was discovered that feedback from the Senate and CCFT were not included in the draft policy.

## 9. Other

*Approval of Minutes* – A motion was made (Tomes/Cocke) to approve the draft minutes from the January 29, 2010 EB planning meeting. It passed unanimously (abstentions were recorded for Cleaves, Holmes, and Rector-Cavagnaro, who had not attended the meeting).

*Summer School* – The status of Cuesta’s summer session was discussed, including some negotiable aspects of it.

*Classroom Substitutes* – There was discussion about how faculty members are still being told that there is no money for substitutes and that they are being discouraged from asking for substitutes when they are not able to be in class. Different divisions have different policies for using substitutes. It was noted that using substitutes is a pedagogical decision, not a budget decision. Also, part-timers using the workload exchange program often do not get payback; they should be paid as a substitute if they are going to hold a class for another faculty member.

The meeting was adjourned at 3:51 p.m.

Respectfully submitted by Mark Tomes, Secretary-Treasurer.

Next EB meeting: Thursday, February 18, 2010, 2:15 p.m. – 3:45 p.m.

Next Council of Representatives meeting: Thursday, February 25, 2010, 3:00 – 4:30 p.m.