



CCFT Executive Board Meeting  
01 November 2007, Room 3435

Present: M Rossa, (President), M. Basti (Secretary), M. Larsen, (Liaison), Janet Florez (COPE Chair), E. Conklin (Grievance Officer), M. Robinson, (Treasurer)

Absent: D. Gough, (Liaison), S. Weibe, PT Chair

1.1 & 1.2 Call to Order/ Roll Call: A quorum was established and the meeting was called to order at 1500 by M. Rossa and copies of the Proposed 2009-2010 Academic Calendar (18 -week) were provided to those present.

7.0 Good of the Order/Proposed Academic Calendar for 2009-2010: Just previous to the meeting Ron Ruppert delivered the proposed Academic Calendar for 2009-2010. After discussion and verification of dates, a motion was made by M. Robinson/seconded by M. Larsen to accept the Academic Calendar for 2009-2010 as Proposed. Rossa will contact R. Ruppert w/ the vote of approval.

1.3 Approval of Agenda: Those present agreed to order the agenda to accommodate input needed and action items first.

3.0 Secretary's Report: After reviewing and alphabetizing new members of the CLB, Basti reported that 51 authorization forms of retired/resigned faculty were pulled from the CLB files to verify employment status. Basti is working closely w/ HR to update the Leave Bank membership list. Since the form has changed over the years and some forms are quite old (more than 10 years) Basti, recommends that all faculty submit a new form. Basti & Rossa will draft an email announcement to members to facilitate the CLB update. Basti noted the EB VP Job Description is not posted to the web as other officer descriptions are. Basti will follow up and submit a copy of the VP Job responsibilities to our Web Weaver.

4.0 Treasurer's Report: Robinson reported CCFT has approximately \$13,000.00 in checking after legal fees paid for the current arbitration (\$7300.00), auditing services (\$5000.00) and lap top computer for the EB (\$1297.00) . Basti asked if the laptop was listed on the current budget. Those present acknowledged the increased complexity of the Union's role this past year especially w/ legal issues involving membership thus necessitating the need for a portable computer. Legal Defense funding for reimbursement of the case in arbitration

has been completed and CFT's field representative has contacted Rossa about the arbitration in process to verify expenditures. Approximately \$700.00 in staff formula funding from previous expenses is expected to arrive soon.

7.0 Good of the Order/ Basic Skills Facilitator: Robinson updated the EB about the increase in Basic Skills funding from the state and the discussion under way about hiring a Basic Skills Facilitator to coordinate research, FLEX offerings and oversight of the new monies. The EB members present expressed concerns about a 60% or more position in light of division chair reassigned time limited to 40% at present.

J Florez arrived at 1547.

5.0 Committee Reports:

5.1 Senate: Robert Schwennicke is not present to provide a report.

5.2 COPE – CCI: J Flores reported the COPE Committee met today and planned a press conference /TV broadcast Tuesday, 6 November at 1100 in front of Building 3100 to promote Prop 92. Faculty, students, and a Trustee member as well as our Union President were asked to speak for an interview. Ritchie Kline, ACSS President will be participating also. On 29 November COPE will present the DVD *SICKO* and facilitate a discussion after about health care coverage.

5.3 Negotiation Committee Report: Rossa wants to get out a Bargaining Update to the membership soon. The committee was informed w/ less than 24 hours notice that one of the District's lead negotiators, Toni Sommer, was assigned by the president off campus tomorrow during the scheduled and agreed to negotiation session for 2 November 2007. Rossa has contacted Annette Loria and requested the district follow through w/ the agreed bargaining schedule in good faith.

2.0 President's Report:

2.2 Site Visit to COS: (15 minutes) Rossa reported the district chartered a plane from SLO to Weed, Ca. at the cost of \$6000.00. P Schwab participated in the site visit in place of Joy Chambers. Dr. Schwab was not on the President Search Committee. The visit schedule was set up in advance by Pelham, HR and Jim Walker. Eight members of the visiting team spoke w/ 48 faculty, staff, students and board affiliated w/ COS. Rossa reported that almost all input was favorable and staff were 'heart broken' that Pelham may be leaving COS. The Board hopes to make an announcement next week at the scheduled BOT meeting pending an offer and contract is reached.

2.1 Arbitration/Meeting: (20 minutes) Arbitration occurred both Thursday and Friday last week and Monday this week from 0800 to 2200. So far, Jim West and M. Rossa have testified. The Arbitration is scheduled to resume in January 2008 for an additional 7 days related to the Arbitrator's schedule.

A lengthy discussion took place about the personal use of email on campus computers. Conklin expressed his observation that the use of the term 'supervise' in the division chair job description is confusing and misleading since faculty division chairs are designed to be faculty advocates not managers or supervisors. Ed is in the process of setting up workshops for division chairs to clarify the role of the chairs and how employee performance issues should be handled by the division chair.

6.0 The Division Questions: (see attached minutes of Council of Reps meeting dated 27 September 2007 recorded by P. Wright) Those present requested to re agendaize this item at the next meeting.

8.0 Adjournment: The meeting was adjourned by Rossa at 1800

Respectfully Submitted by

M. Basti  
EB Secretary 2007-08